

# 2019 Cookie Booth Do's & Don'ts

**You must have at least 2 adults per door at all times.** This ensures no Girl Scouts are left unattended at the booth in the event someone needs to use the bathroom or becomes ill. **Absolutely No Exceptions!** This is a Girl Scout Policy, please refer to your Volunteer Essentials and Safety Activity Checkpoints. If you do not have enough adult help for your booth then you will need to reschedule your booth time for when you have someone to help you. If you only have two adults, set up your booth in between the two doors and sell from there.

**Do:** Promote Good Cookie booth behavior by girls and adults. This helps strengthen our relationship with the business and makes potential Girl Scouts want to join!

**Don't's:** Bad cookie booth behavior jeopardizes future cookie booths and is a poor reflection of all Girl Scouts!

Do's	Don'ts
<ul style="list-style-type: none"> <li>• <b>Do</b> have your girl at the store 5 minutes prior to your booth time to help set up</li> <li>• <b>Do</b> count boxes before and after your booth sale</li> <li>• <b>Do</b> print your booth confirmation the day of the booth and take it with you</li> <li>• <b>Do</b> operate the booth only for the time and date on your confirmation – another troop may be preceding or following your sale</li> <li>• <b>Do</b> remember to act as Girl Scouts if any confusion occurs between troops</li> <li>• <b>Do</b> dress appropriately. Girls wear Girl Scout uniform or Girl Scout attire</li> <li>• <b>Do</b> follow the requests of store managers</li> <li>• <b>Do</b> monitor girl behavior closely. Girls should not leave the booth area to approach store customers and never enter the store to do so</li> <li>• <b>Do</b> help girls count money accurately</li> <li>• <b>Do</b> practice the “buddy system” if the girls or adults need to leave the booth for bathroom breaks. DO NOT leave girls alone at the booth</li> <li>• <b>Do</b> thank the store manager when leaving</li> <li>• <b>Do</b> remember to release a booth in eBudde if you are unable to make it – even if it is after the booth start time</li> <li>• <b>Do</b> step back &amp; allow the girls to take the lead!</li> <li>• <b>Do</b> remain outside the store</li> <li>• <b>Do</b> have water for the girls to drink, but no other food, beverages, or gum</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Don't</b> allow girls to participate without a signed permission form and emergency contact numbers</li> <li>• <b>Don't</b> bring siblings or friends (tag-alongs) to the booth. Only registered Girl Scouts can be at the booth</li> <li>• <b>Don't</b> approach customers as they are entering a store, please wait until they are exiting</li> <li>• <b>Don't</b> use any type of nicotine product including e-cigarettes and vaping at a booth</li> <li>• <b>Don't</b> let the girls run around, block the entrance or exit, or move away from the booth</li> <li>• <b>Don't</b> allow girls to disrupt the customers by yelling</li> <li>• <b>Don't</b> leave cash in an open, unsupervised area</li> <li>• <b>Don't</b> leave trash behind. Clean up after your sale, taking empty cookie cases with you</li> <li>• <b>Don't</b> change the price of cookies</li> <li>• <b>Don't</b> let the cookies suffer from weather, keep them well protected</li> <li>• <b>Don't</b> ever leave product unprotected</li> <li>• <b>Don't</b> use your cellphones during the sale unless for payment or emergencies</li> </ul>