

Money-Earning Guidelines for Troops

Helping girls earn and manage money is an integral part of the Girl Scout Leadership Experience; your Girl Scout troop, girls are responsible for planning and financing their own activities, with volunteer guidance/supervision (Volunteer Essentials).

Girl Scout groups and troops are funded by a share of money earned through council-sponsored product programs, council approved money-earning activities and any dues your troop might charge.

Philosophy

GSSNV girl members may earn money and receive in-kind (non-cash) donations through reviewed and approved Girl Scout program activities and processes, to support and supplement the Girl Scout Leadership Experience.

Policies and Standards

All money raised or earned, and other assets received in the name or benefits of Girl Scouting must be authorized by GSSNV and used for the purposes of Girl Scouting.

Choosing a Money-Earning Project

Keeping in mind that Money-Earning Projects are part of activity and trip planning, yet not the primary goal of Girl Scouting; Money-Earning Project must include plans for the following:

- The Three Keys: Discover, Connect and Take Action
- Girls experience Girl Led, Learning by Doing and Cooperative Learning Processes
- Girls exercise and enhance their knowledge of the 5 Skills
- Goal Setting (altering plans as needed)
 - Money Management
 - People Skills
 - Business Ethics
 - Decision Making

Guidelines for Participation

Participation in Product Program:

Troops, or individual girls wanting to complete a Money-Earning Project must participate in both the previous Fall Product Program and the Cookie Program and show that funding for their budgeted activity comes from product program proceeds, additional earned funds and the girl's own efforts.

Level Specific Guideline:

- Girl Scout **Daisy** Troop may not participate in Money-Earning Projects other than the Council Product Programs.
- Girl Scout **Brownie** Troop should not participate in Money-Earning Projects other than the Council Product Programs;
- Girl Scout **Junior** Troop may request approval for no more than one Money-Earning Project during the membership year in addition to both of the Council Product Programs.

- Girl Scout **Cadette, Senior and Ambassador** Troop, or individual girl may request approval for no more than two Money-Earning Projects for a Destination, troop/group travel or Highest Awards during the membership year in addition to participation in both of the Council Product Programs.

Prior to the Money-Earning Project

Once a Money-earning Project is chosen by a troop, a member of a troop, or a Juliette, a Money-Earning Project application must be completed by the girls (as much as possible), and submitted to GSSNV for approval, a minimum of one month prior to the proposed date of the activity. Council staff will review the application, including checking records for product sale participation, and communicate with the troop or Juliette regarding the status of the Money-earning Project application within 10 business days of receipt. If approved, the application will be kept in the troop's or individual Juliette's file.

After the Money-Earning Project

After the Money-Earning is complete, a Money-Earning Project Report and Evaluation Form must be submitted to the GSSNV within two weeks of project completion.

Money-Earning Project Reports and Evaluation Forms must be received in GSSNV Headquarters prior to other Money-Earning Projects being approved.

Spending Funds earned from a Money-Earning Project

Money earned must be used for the purposes of Girl Scouting and be directly connected to participation in the Girl Scout Leadership Experience (GSLE). Funds earned can be used in the following ways:

- Celebrate Girl Scout milestones; Girl Scout ceremonies, celebrations and Service Unit events
- Service, Take Action and High Award project support
- Uniforms, Journey books, field trips, guest speakers, insignia, awards, etc.

Fundraising is not allowed by Girl Scouts

Girls cannot raise money for other organizations or causes; they can decide to donate as an act of service, a portion of their earnings to another organization. (GSUSA)

Examples of Projects Not Allowed

- Home Party Sales; Tupperware, candles, etc.
- Selling commercial products
- Raffles, bingo, scratch cards or any game of chance
- Auctions: live and on-line
- Selling of gift cards (scrip)
- Selling of coupon books or discount cards
- Direct selling of any non-Girl Scout products (like Avon, Pampered Chef, etc.)
- Soliciting businesses with more than 20 employees
- Where the activity takes a paying job from someone

- Use of any external online fundraising sites that are not related to the GSSNV cookie program. Prohibited sites include, but are not limited to: gofundme.com, kickstarter.com, giveforward.com and crowdrise.com. Any funds solicited in this manner will not be passed through to troops.
- Ongoing projects – lasting more than one project earning day

Funding for Take Action Projects

Take Action projects are projects conducted to complete a Girl Scout Journey or one of Girl Scouts' Highest Awards (Gold, Silver and Bronze). Take Action projects are girl-led and focus on addressing the root cause of a community issue in a sustainable way. Take Action projects are larger in scope and greater in impact than Community Service projects because they should continue to address the issue even after Girl Scout members are no longer directly involved. The project should focus on addressing the root cause of the issue, not merely supporting another organization with material donations or funds.

Take Action projects are funded primarily through girl-led Money-Earning activities. In-kind donations may be solicited by adult volunteers on behalf of the Take Action project team. Cash donations or youth service grants may be accepted toward a High Award project only under certain circumstances.

Funds for Take Action projects must be managed through council-authorized troop or service unit bank accounts. Girl Scouts not affiliated with a troop may seek assistance from the council for their high award project. Project funds and personal funds must not be comingled.

- Take Action projects may not generate a profit.
- Any funds raised in excess of the project's needs by any means must be used as follows:
 - to extend the Take Action project through additional direct or in-kind donations
 - returned to the original donors
 - donated to the Girl Scouts of Southern Nevada Annual Fund.

Money-Earning Project Application

Directions: Submit your completed application one (1) month in advance of your proposed Money-Earning Project date to council. If gifts in-kind or Donation is expected, also submit a Troop Sponsorship Agreement to council. This application is eligible only if the girls have participated in the most recent Fall Product Program and Cookie Program with GSSNV. GSSNV approval is subject to compliance with GSSNV Volunteer Essentials.

Troop# /Individual Name

Email

Phone

Leader/ Advisor Name

Email

Phone

Name of Money-Earning Project

Date of Project

Location of Project

Girl Scout Level

Number of girls participating

Has the the Troop/Individual had any other Money-Earning Projects this membership year? No Yes

If yes, what was the project name and date

Will this Money-Earning Project raise money for Troop Travel? No Yes

1. *What Girl Scout activity is this Money-Earning Project supporting and how ill the money be used?*

2. *How is the Money-Earning Project planned to include the 3 keys, 3 processes and 5 skills?*

Attach a copy of girl planning documentation to include:

1. A current copy of Troop Year End Report
2. Copies of all written agreement made for this activity
3. List of all participants. Include other adults responsible for event - Code: **G** for Girl, **A** for Adult.
4. Troop Sponsorship Agreement for each organization / individuals who have contributed (if applicable)

If additional troops are participating, list any arrangements made and attach copies of any signed agreements. Each Troop/Group must submit their own form.

I have read Safety Activity Checkpoints, Volunteer Essentials, and agree to adhere to them and I will obtain the necessary permits and approval.

Signatures (all must sign):

Troop Leader	Troop Leader/Treasurer	Date
--------------	------------------------	------

For Office Use:		Date received:
<input type="checkbox"/> New Troop	<input type="checkbox"/> Currently Registered	<input type="checkbox"/> Current Troop Account
<input type="checkbox"/> Product Sales	<input type="checkbox"/> Troop Year End Report	<input type="checkbox"/> Reviewed by Fund Development
Approved:		
<input type="checkbox"/> Yes	<input type="checkbox"/> No, Explain:	
<hr/> <hr/>		
<hr/> Troop Support Specialist	<hr/> Date	

Money-Earning Project Evaluation

Submit to Council no later than 2 weeks following the project completion

Name of Money-Earning Project

Troop Leader/ Individual Name

Advisor Name

Girl Scouts Level

Number of Girls in Troop

Number of girls who participated

Cost of Project

\$

Amount of Money received

\$

Net Profit

\$

How did your Money-Earning Project include the 3 keys, 3 processes and 5 skills?

Rate this Money-Earning Project

Poor Below Average Average Above Average Outstanding

What would you change to make this more successful?
